

**2018**  
**NON-RADIOACTIVE DANGEROUS GOODS BY SEA CHECK LIST**

DOCUMENT NUMBER:

- The following check list is to assist the shipper or loading personnel ensure all the IMDG Code requirements have been met. This is not a legal document, **and must be completed by an Accept trained person.**
- Answer Yes or No or N/A to all questions. If any question is ticked NO to, the shipment must not travel until corrective action has taken place and a new check done of the shipment.
- For Radioactives use the Radioactive Check List. For CTU's use the CTU Check List.

**MULTI MODAL DANGEROUS GOODS FORM (MMDGF)**

- |                                                                                                                                                 |                          |                          |                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 1. Are enough copies supplied for all parties loading/accepting the shipment.                                                                   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 2. Full name and address of shipper and consignee shown (5.4.1.3, MMDGF box 1 and 6).                                                           | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 3. Transport document number shown (MMDGF box 2).                                                                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Page of Pages shown (5.4.1.2.3, MMDGF box 3).                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 5. Shipment details completed if known (MMDGF box 8, 10, 11, 12 and 13).                                                                        | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Additional information shown is relevant and achievable (MMDGF box 9). (e.g. Segregation requirements from the SDS, contact on arrival etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Dangerous Goods Information --Sequence of Information must be as follows:**

- |                                                                                                                               |                          |                          |                          |
|-------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 7. UN Number, preceded by prefix 'UN' (5.4.1.4.1.1).                                                                          | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 8. Wording "WASTE" preceding the proper shipping name if applicable (5.4.1.4.3.3)                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Proper shipping name, including technical names in round brackets for SP274 & 318 (5.4.1.4.1.2 & 3.1.2).                   | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 10. Chemical name in brackets after generic n.o.s entries for marine pollutants (3.1.2.0).                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. "HOT" preceding or, "MOLTEN" or "ELEVATED TEMPERATURE" supplementing the proper shipping name if applicable (5.4.1.4.3.4) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Primary Class or division number, and for class 1 compatibility group (5.4.1.4.1.3).                                      | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 13. Subsidiary hazard or division number if applicable, in parenthesis (round brackets) (5.4.1.4.1.4)                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Packing group (If applicable) prefixed PG (5.4.1.4.1.5)                                                                   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Dangerous Goods Description --Number and kind of packages, description of goods**

- |                                                                                                   |                          |                          |                          |
|---------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 15. Number and type of packages shown. e.g. 4 x drums, 1 x box, 1 x IBC (5.4.1.5.1)               | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 16. Net mass or volume shown, and for class 1, Net explosive mass (5.4.1.5.1)                     | <input type="checkbox"/> | <input type="checkbox"/> |                          |
| 17. Gross mass and Net mass indicated, (Requested for Verifiable Gross Mass calculation of CTU's) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Additional Qualifying Text where applicable**

- |                                                                                                                             |                          |                          |                          |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 18. Flash point for flammable liquids in brackets, followed with c.c. (5.4.1.4.3.6)                                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. "MARINE POLLUTANT" or "ENVIRONMENTALLY HAZARDOUS" if applicable (5.4.1.4.3.5)                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. "LTD QTY" or "LIMITED QUANTITY" if applicable (5.4.1.5.2.1 & 3.4)                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. "DANGEROUS GOODS IN EXCEPTED QUANTITIES" if applicable. (5.4.1.5.2.1 & 3.5)                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. "EMPTY UNCLEANED" or "RESIDUE LAST CONTAINED" if applicable (5.4.1.4.3.2)                                               | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. "SALVAGE PACKAGE" if applicable (5.4.1.5.3)                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. For AEROSOLS over 1000mL, is capacity indicated. (5.4.1.5.8)                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 25. Requirements for Temperature controlled substances complied with if applicable. (5.4.1.5.4, 7.3.7 & 3.1.2.6)            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 26. Requirements for Self-Reactive, Polymerizing Substances and Organic Peroxides.complied with if applicable. (5.4.1.5.5.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 27. Requirements for Explosives or Fireworks complied with if applicable. (5.4.1.5.9 or 5.4.1.5.15)                         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 28. For UN 3528, 3529 and 3530 the statement "Transported in accordance with SP 363" (5.4.1.5.17)                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**2018**  
**NON-RADIOACTIVE DANGEROUS GOODS BY SEA CHECK LIST**

**PACKAGES AND OVERPACKS**

- |                                                                                                     |                          |                          |
|-----------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| 30. Packages comply with Packing instruction, LTD QTY or EQ requirements as applicable. (5.1.1.2)   | <input type="checkbox"/> | <input type="checkbox"/> |
| 31. Packages or overpacks are free from damage or leakage. (5.1.1.2 & 7.3.3.3)                      | <input type="checkbox"/> | <input type="checkbox"/> |
| 32. Correct number and type of packages delivered as stated on declaration. (5.1.1.2, MMDGF box 14) | <input type="checkbox"/> | <input type="checkbox"/> |

**Package Marking**

- |                                                                                                                                                                                                            |                          |                          |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 33. UN Specification Packages, IBC's or Large Packages (6.1.3.1, 6.5.2.1 & 6.6.3.1).                                                                                                                       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| A.) UN Specification mark is visible and corresponds to the Packing Instruction.                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| B.) X, Y, Z corresponds to the Packing Group.                                                                                                                                                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C.) Gross weight within limits for combination packages, solids or IBC's.                                                                                                                                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| D.) Plastic packages and IBC's are no more than 5 years old (5.1.1.15)                                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 34. UN number(s), preceded by the letters "UN" (5.2.1.1 & 5.1.4)                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 35. Proper shipping name(s) including any technical names if applicable. (5.2.1.1, 3.1.2.8.1 and 3.1.2.9.1)<br><i>Note: Q33 &amp; 34 above are not required for LTD QTY or Excepted quantity shipments</i> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 36. Name and address of shipper and consignee as on declaration ( <i>recommended</i> )                                                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 37. "1.4S" marked on the package if no label displayed (5.2.1.1)                                                                                                                                           | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 38. "SALVAGE" marked on the package if applicable (5.2.1.3)                                                                                                                                                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**Labelling**

- |                                                                                                                                                                            |                          |                          |                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 39. The label(s) identifying the Primary hazard(s) as per Column 3 (5.2.2.1.2)                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 40. The label(s) identifying the Subsidiary hazard(s) as per Column 4 (5.2.2.1.2)                                                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 41. Orientation labels where required. (5.2.1.7.1 & 5.2.1.7.2)                                                                                                             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 42. Marine Pollutant labels if applicable. (5.2.1.6.1 & 5.2.1.6.3. Exemption 2.10.2.7)                                                                                     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 43. Limited Quantity marking if applicable (No primary, subsidiary or marine pollutant labels required - 3.4.5)                                                            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 44. Excepted Quantity marking if applicable. (No primary, subsidiary or marine pollutant labels required - 3.4.6)                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 45. Additional labelling if applicable for Self reactive substances of division 4.1, Organic peroxides or Infectious substances of Division 6.2. (5.2.2.1.9 to 5.2.2.1.11) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 46. All marks and labels correctly located and any irrelevant marks and labels removed or obliterated (Note 5.2.)                                                          | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**General**

- |                                                                                                    |                          |                          |                          |
|----------------------------------------------------------------------------------------------------|--------------------------|--------------------------|--------------------------|
| 47. For Overpacks,                                                                                 |                          |                          |                          |
| A.) Are all marks and labels clearly visible, or reproduced on the outside (5.1.2.1 & 5.1.2.2)     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| B.) Is the word "OVERPACK" marked if specification markings are not visible (5.1.2.1 )             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| C.) Segregation checked for all classes if Dangerous Goods in the overpack. (7.2.4)                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 48. Any applicable authorisation, permission forms or certificates accompanying the MMDGF. (5.4.4) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 49. Have all applicable parties been notified of the dangerous goods?                              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Comments:

Signed:

Date: